



## Resources Required for Onsite Training Clients

To ensure effective training at your location, our instructor will need access to specific documentation, literature, equipment, and suitable facilities:

- **Authorisation:** Employers must provide an 'Authorisation to Operate' form (provided by our instructor).
- **Safety Standards:** Ensure the Lift Truck is in safe mechanical condition and available throughout the course. Provide a copy of the current 'Report of Thorough Examination' (LOLER 98) for the 'Lifting Chains' and allocated Lift Truck.
- **Manuals:** Supply the Lift Truck Manufacturer's Safe Operating Handbook relevant to the training Lift Truck.
- **Training Space:** Furnish a suitable room for theoretical and audio-visual presentations. This space should be distraction-free, with restricted access, and equipped with tables and chairs for candidates and the instructor. Emergency exits must be clearly marked as per Health & Safety regulations.
- **Practical Area:** Allocate a 'Practical Manoeuvring Area' separate from operational zones, preferably undercover. The area should measure approximately 12m x 6m, or larger for bigger Lift Trucks.
- **Equipment:** Provide empty pallets, realistic stackable loads, and, if applicable, access to your Industrial racking system and vehicle loading facilities. Ensure the racking system complies with SEMA Code of Practice.
- **Refuelling and PPE:** Grant access to the Lift Trucks refuelling area and supply appropriate resources and Personal Protective Equipment (PPE).
- **Risk Assessment:** A thorough risk assessment of the training areas must be conducted prior to the commencement of training.